

WHAT CAN YOU EXPECT?

Your Offender Manager will want to know how you are getting on with the activities on your plan. This could include, for example:

- learning a skill
- getting specialist advice or help, or
- having treatment for drug or alcohol addiction.

You may not always get the help you want when you want it. But, if you don't, you should be told why.

If you're in custody, you may also have an Offender Supervisor who will help to arrange some parts of your plan. They'll keep your Offender Manager informed of your progress and any difficulties you might be having, and will check regularly on how you are doing.

WHAT DO WE EXPECT FROM YOU?

First of all, you must comply with all the expectations of your sentence.

We also expect you to:

- keep up a good relationship with your Offender Manager and Offender Supervisor, talk to them about what you need, and do what they ask you to do
- stick to the sentence plan you make with your Offender Manager – it has been put together specially for you, and
- make the best of this chance to make changes in your life so that you will not harm yourself or anyone else by re-offending.

Your Offender Manager can help you build your plan – it's up to you to make it work.

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Offender Managers –

who they are and what they do

Your Offender Management contact is:

If you have one, your Offender Supervisor contact is:

DO I HAVE AN OFFENDER MANAGER?

If you are serving a sentence in the community, you **will** have an Offender Manager.

If you are serving 12 months or more in custody, you **may** have an Offender Manager. Not everyone has one – it depends on your sentence. You will be told if you have an Offender Manager.

WHAT IS AN OFFENDER MANAGER?

An Offender Manager is someone from the probation service.

They will encourage you to think about the things in your life that might lead you to re-offend.

For example, you might have:

- difficulties managing money
- problems with drugs or alcohol
- nowhere to live
- no skills or qualifications to help you get a job.

You and your Offender Manager will decide what you need to do to change these things or find ways to manage them better.

WHAT DOES AN OFFENDER MANAGER DO?

Your Offender Manager will ask you what you think:

- led you to offend in the first place, and
- might lead you to offend again.

They will talk to you about what you might do to reduce your chances of offending again. This could be work or training, for example, or getting some other kind of help.

They will then build these things into an action plan for you to follow during your sentence. You will be expected to co-operate completely with this plan.

Your Offender Manager will meet you regularly to see how you are getting on. We try to make sure you have the same Offender Manager from start to finish, so you can get to know each other.