

What we expect from you

You must:

- Keep to the hostel rules (see the sheet inside this leaflet)
- Pay a weekly maintenance charge for your stay
- Stay indoors at the hostel from 11pm – 6am. You may have to keep to further restricting time limits if your court order, licence or bail conditions say so, or if the hostel rules have longer curfews
- If you do not have a job, sign on at the local Job Centre to claim any benefits you are entitled to
- Keep yourself and your room clean and tidy
- Share responsibility with others to keep the hostel communal areas clean and tidy
- Take part in the structured activities that take place throughout the day
- Attend regular meetings with hostel staff as required
- Hand in any medication to hostel staff. There can be random room searches and drug/alcohol testing. If we find that you have or have used illegal substances, we will contact the police as appropriate. If this is a breach of your court order, bail conditions or licence then you may be returned to court or custody.

How long can I stay?

There is no set time and it varies according to your own needs and circumstances, the progress you make and the agreement you have with your offender manager.

For those on licence or on a community order, after you have been in the hostel a while, you may be eligible for home leave. Both your offender manager and the hostel manager will need to be sure that there is a low risk of you reoffending before they will agree to this.

If you are unhappy

If you are unhappy about our service in any way, talk to the hostel staff. Our staff will listen and do what they can to help. If you are not satisfied, ask to speak to the hostel manager. If you wish to take it further, ask for our leaflet about how to make a complaint.

Information about you

Our staff keep information about you in records and on computer. We keep all records safe and secure. If you want to know more about this, ask to see our leaflet about viewing your records agreement you have with your offender manager.

If English is not your first language and you would like an interpreter present with us, please ask us to arrange this.

Some hostels permit visits from family and friends.

any outside garden area.

All residents can use hostel shared facilities such as TV lounge / recreation room / dining area / laundry facilities and

most suitable for you.

At the hostel, you may be offered a shared or single bedroom. This depends on where places are available and what is

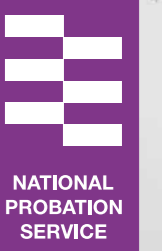
apply to all hostels. The sheet inside this leaflet contains extra information about the hostel you are going to.

We have a number of hostels in the North West and each is run to common standards. This leaflet sets out details that

Facilities



About your stay in Approved Premises (Hostels)



CHESHIRE
CUMBRIA
GREATER MANCHESTER
LANCASHIRE
MERSEYSIDE

About our hostels

The National Offender Management Service provides hostels for offenders who are on bail awaiting sentence, serving community penalties, or on licence from prison. A hostel is a place for you to live, with support to help you lead a law-abiding life.

You will not move to a hostel if you just need somewhere to live. You will be someone who wants or needs assistance to manage those things that put you at risk of reoffending.

Each hostel is staffed 24 hours a day by at least two members of staff and your behaviour will be monitored during your stay.

Each resident must keep to hostel rules. These set out what to do and how to behave. The rules are for the benefit of everyone in the hostel. You must respect the rights of other people at all times – inside the hostel and in the community.



What you can expect from us



Upon arrival, every resident has an induction meeting and the hostel rules are explained.

All residents must take part in a programme of activities as agreed with their offender manager or key worker. This may be in groups with other residents or individually with your key worker / offender manager.

This aims to help you avoid crime and stay out of trouble. You can learn how to deal with problems, learn new skills to help you in everyday life and how to tackle substance misuse.

You may be asked to help with small jobs in the hostel such as gardening or decorating. These give you the chance to help look after the hostel and learn new skills.

During your stay you will be registered with a GP and we will assist with finding a dentist or other medical advice for you.

We can help you settle into the community by providing help with benefits, signing on, finding accommodation, finding work or course. The facility to learn basic skills is available through every hostel.

Staff have a duty of care to the residents and the wider community and will take action when rules are broken. A review takes place with the hostel managers and if an offender is on bail, he or she may be returned to court and remanded into custody. Residents on court orders may be returned to court for resentencing. Residents on licence who break the rules could return to prison.